



Association of Pension Desk Practitioners of Nigeria

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10th January, 2023

Dear Sir/Madam

INVITATION TO ATTEND A 4 DAY NATIONAL COURSES

The Association of Pension Desk Practitioners of Nigeria invites your organization to our well researched and comprehensively packaged courses aimed at improving the skill and widen the knowledge of the participants in order to meet up with the new challenges and situations.

We have seasoned professional consultants and eminent resource persons to lead different segment of the training. Some of the faculties are **Prof. G.U. Nwanguma**- Management Consultant, **Oloyede Adeola Adeniyi** - Director Pensions, **Dr Abiodun Osiyemi**- Forensic Scientist and Consultant, **Dr. S.O.A Joel** –Risk Management Consultant, **Dr Chris Egbu** – Pension Consultant

NO.	TOPICS	FEE N	DATES	VENUE	DATES	VENUE
1.	Best Practice In Pension Administration	95,000	17th - 20th Jan, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	25th - 28th April, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
2.	Pension and Gratuity Training.					
3.	Effective Planning for Retirement Strategies.	95,000	24th - 27th Jan, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	9th - 12th May, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
4.	Pre-Retirement Planning And Personal Finance Management Skills.					
5.	National Strategic Workshop For All Pension Desk Officers And Pension Committee Board Members.	95,000	7th - 10th Feb, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	16th - 19th May, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
6.	Technical Pension Management, Retirement Planning and Eradication of Ghost Worker in Payroll.					
7.	Planning For Life After Retirement Course.	95,000	14th - 17th Feb, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	23rd - 26th May, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
8.	Pension Desk Officers And Pension Committee Board Members Course.					
9.	Pre- Retirement And Post-Retirement.	95,000	21st - 24th Feb, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	6th - 9th June, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
10.	Managing Pension Entities Under Stress					

Dr Chris Egbu

Madaki Isa Ushata

Ekemode Mohmoud Olabamiji

Bassey Ikake Asuquo

Oloyede Adeola Adeniyi

Olanrewaju John Adewale

Mohammed Ahmed



ASSOCIATION OF PENSION DESK PRACTITIONERS OF NIGERIA

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NO.	TOPICS	FEE N	DATES	VENUE	DATES	VENUE
11.	Introducing and Understanding Pensions.	95,000	7th - 10th Mar, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	20th - 23rd June, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
12.	Mitigating Actions On Pension Funds Or Plans.					
13.	Management of Payroll and Understanding the Pension Act 2004 and its Administration.	95,000	14th - 17th Mar, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	27th - 30th June, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
14.	Understanding the Pension Fund Strategy.					
15.	Finance of Retirements and Pensions.	95,000	21st - 24th Mar, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	4th - 7th July, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
16.	Advance Pension and Gratuity Management.					
17.	Quality Management of Pension Fund and other Terminal Benefits.	95,000	4th - 7th April, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	11th - 14th July, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
18.	Understanding New Pension Reform Act 2014.					
19.	Pension Desk Officers and Pension Committee Board Members.	95,000	18th - 21st April, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	25th - 28th July, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
20.	The Contributory Pension Scheme/ Pension Management And Administration					
21.	Pensions, Governance & Regulation	95,000	25th - 28th April, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	1st - 4th Aug, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
22.	The Pension Function in an Organisation.					
23.	Pre-Retirement Training	95,000	9th - 12th May, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	8th - 11th Aug, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
24.	Pension Governance, Risk and Compliance Course					
25.	Understanding The Probability And Impact Of Potential Risks Faced By Pension Plans.	95,000	16th - 19th May, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	15th - 18th Aug, 2023	Ekiti State Hotel (former Nanet Suites), Plot 1042 Kur Mohammed Street, Central Business Area, Abuja
26.	Planning For Life After Retirement Course.					

For more Courses, Please Visit: www.assopec.org



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NO.	TOPICS	FEE N	DATES	VENUE	DATES	VENUE
27.	Excellence In Salaries And Wages, Pension Funds And Personal Income Tax Administration	95,000	23rd - 26th May, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	5th - 8th Sept, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
28.	Pension Fund Management and Administration Course.					
29.	Pensions, Power & Development Performance.	95,000	6th - 9th June, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	12th - 15th Sept, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
30.	Pensions, Risk and Investment Program					
31.	Post-Retirement Benefits, Leverage, and Real Investment	95,000	20th - 23rd June, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	19th - 22nd Sept, 2023	NSPRI Guest House, 32/38, Barikisu Off UNILAG Rd., Onitiri, Yaba, Lagos
32.	Funding of Pensions and Economic Growth.					
33.	Strategic Personal Tax Planning & Retirement Course.	95,000	27th - 30th June, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	3rd - 6th Oct, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
34.	Issues in Compensation and Pension Management.					
35.	Pension Funding and Individual Accounts in Economies with Life-cyclers and Myopes.	95,000	4th - 7th July, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	10th - 13th Oct, 2023	NSPRI Guest House, 32/38, Barikisu Off UNILAG Rd., Onitiri, Yaba, Lagos
36.	Risk, Pensions and Housing: a Portfolio approach to Retirement saving.					
37.	Preparing for Life After Retirement.	95,000	11th - 14th July, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	24th - 27th Oct, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
38.	Strategies, Challenges, Opportunities & Solutions for Retirement Planning” – Profitability in Longevity.					
39.	Retiring from Retirement - An Entrepreneurial Innovation Strategy.	95,000	25th - 28th July, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	7th - 10th Nov, 2023	Ekiti State Hotel (former Nanet Suites), Plot 1042 Kur Mohammed Street, Central Business Area, Abuja
40.	Retirement Saving Account (RSA) Reconciliation and Administration.					
41.	Financial Planning and Control.	95,000	1st - 4th Aug, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	14th - 17th Nov, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
42.	Strategies for Uncovering Ghost Workers, Pension and Payroll Fraud.					

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NO.	TOPICS	FEE N	DATES	VENUE	DATES	VENUE
43.	Pension Fund Investment Strategies	95, 000	8th - 11th Aug, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	21st - 24th Nov, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
44.	Planning For Life After Retirement Course.					
45.	The Effectiveness of Financial Incentives to Postpone Retirement with Heterogenous Agents.	95, 000	15th - 18th Aug, 2023	Ekiti State Hotel (former Nanet Suites), Plot 1042 Kur Mohammed Street, Central Business Area, Abuja	5th - 8th Dec, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
46.	Risk Attitudes, Investment Behavior and Linguistic Variation.					
47.	Wealth Management & Retirement Strategies.	95, 000	5th - 8th Sept, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos	12th - 15th Dec, 2023	Precinct Comfort Hotel, 20 Harvey Road. off Herbert Macaulay, Yaba, Lagos
48.	Excellence in Salaries and Wages, Pension Funds and Personal Income Tax Administration Course					

COURSE FEE:

The course fees is: **N95,000.00 (Ninety-Five Thousand, Naira)** per course or per participant. This covers tuition, Course Material, Executive Bag, Tea/Coffee Break, Lunch, Group Photograph, Certificate of Participation and Administration.

HOW TO REGISTER:

Send the list of nominees with relevant fee of **95,000.00 (Ninety-Five Thousand, Naira)** based on the applicable courses in cash/draft, made payable to Association of Pension Desk Practitioners of Nigeria (First Bank, Account Number: 2036406850, Fund Transfer Sort Code 011152358) Cash can also be Paid at the venue.

Kindly send or text the lists of your nominees to info@assoep.org or WhatsApp **Jennifer 07088135739 or Bassey 08035878800**

Thanks for your kind attention, as we look forward for your favourable consideration.

Yours Faithfully,

FOR: ASSOCIATION OF PENSION DESK PRACTITIONERS OF NIGERIA

Jennifer Ahiara
Deputy Registrar
07088135739